

Voluntary visa (Freiwilligendienst)

All persons who wish to do voluntary service in Germany are required to obtain a residence permit in the form of a visa. To do voluntary service in Germany, a work permit is required. A work permit will be included in the visa issued for this purpose.

A visa in order to do a language course in Germany is a national visa and does also entitle you to enter other Schengen countries for a stay up to 90 days for tourist purposes.

Upon submission of ALL the required documents, the application will be processed by the Embassy. Voluntary visa applications take at least up to 4 weeks to be processed. Applications from Madagascar may take a general processing time of 8 to 10 weeks. **Status requests being send before the expiration of this processing time will NOT be answered.**

After the application has been approved, the German Embassy will issue a residence permit in form of a visa with the duration for one year. It is not necessary to contact the Aliens Authority in order to receive a final work permit AFTER you took residence in Germany.

For identification purposes and fingerprints applicants are requested to be personally present at the German Embassy during Visa submission and hand in the following documents.

Please prepare **two identical application sets** with **all** the following documents in the **given order**. Do **not staple** any of the documents.

In general, all documents need to be presented in original and two simple copies. If you cannot provide the original of the document, you must present a certified copy and two simple copies.

Important information: Do NOT send supporting documents without being asked to or BEFORE placing your application.

Notice: If you apply in Antananarivo you need to provide in total three application forms and three passport photos.

Incomplete documentation may result in the rejection of your application.

<input type="checkbox"/>	
<input type="checkbox"/>	Valid passport (issued within the last 10 years and valid for at least 3 months after leaving the Schengen area with at last two empty pages).
<input type="checkbox"/>	2 application forms fully completed & visa declaration 1, duly signed (see general information)
<input type="checkbox"/>	2 passport size pictures , not older than three months with a bright background and frontal view of the face (please do not attach the picture to the application form) Digitally-altered passport pictures will not be accepted
<input type="checkbox"/>	2 copies of your passport's data page
<input type="checkbox"/>	2 copies of your Tanzanian/Madagasy visa or residence permit (if applicable)
<input type="checkbox"/>	2 copies of a curriculum vitae plus documents supporting the information in your cv
<input type="checkbox"/>	2 copies of motivational letter
<input type="checkbox"/>	2 copies of the contract / agreement on the voluntary service in Germany

To be provided <u>after</u> the approval of the visa:	
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<input type="checkbox"/>	Flight reservation to Germany
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<input type="checkbox"/>	Proof of travel health insurance with a minimum coverage of 30,000.00 EUR (for the moment of first entry into the Schengen area) <u>as well as</u> Proof of the health insurance for your entire stay in Germany
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Visa fee: 75,- Euro, payable in TSH according to current exchange rate of the Embassy in cash. If you apply in Madagascar you have to pay in Malagasy ariary according to the current exchange rate of the Embassy Antananarivo in cash (courier costs are not included).

Please note that the German Embassy reserves the right to ask for additional documents at any time during processing. Submission of the above mentioned documents does not guarantee that a visa is granted.

The German authorities may ask for a legalization or confirmation of the presented Tanzanian or Madagasy documents. Please consult either website for more information on the individual process.

Applicants may be called in for an Interview.

Disclaimer: All data contained herein are based on knowledge and experience of the German Embassy Dar es Salaam at the time of drafting of this information sheet. However no liability can be assumed for the completeness and accuracy.