



April 2023

Visa for family members of non-German EU citizens

You are

- the spouse, life partner or a primary relative of an EU citizen or
- a relative in the primary line of your spouse or life partner of a EU citizen and you are under 21 years of age or
- a relative in the direct ascending or direct descending degree of kinship of a EU citizen or of your spouse or life partner, for whom these persons or their spouses or life partners provide support

and

The relevant EU citizen lives in Germany or you want to accompany him/her to Germany?

IMPORTANT: Duly completed application forms may be submitted six months prior to your intended travel date. It may take an average time of 15 days to process your Schengen visa application.

Only documents in German or English are accepted - otherwise, a translation needs to be provided or the document will be ignored.

The German Embassy in Dar Es Salaam is only the competent authority should you have your permanent residence in Tanzania. Otherwise, your application will be denied and returned.

Processing time differs from case to case. Therefore, in order to avoid delay, it is advisable to apply well in advance of the actual travel dates. This will help ensuring a smooth organization of your trip.

If your travel date is imminent or lies within two weeks of your application date, please check if you can postpone your trip. In general, neither the German Mission nor the Service Provider is able to expedite the process.

Please note:

According to the Visa Code, the German Embassy Dar Es Salaam is only responsible for processing your application if your main destination is Germany.

Submission of false documentation or incorrect information will most likely result in a refusal or even a travel ban to Germany or other Schengen States.

The submission of incomplete documentation can result in a refusal.

The German Embassy Dar Es Salaam reserves the right to ask for additional documentation at any time during the processing of the application whenever deemed necessary.

Documents sent via fax or e-mail, which has not been requested, will not be allocated to an application. All relevant information concerning the application process can be found on our website: www.daressalam.diplo.de



April 2023

Checklist for Filing Your Application

Please read the checklist and fill out the application form completely. We require that a printed and signed checklist is submitted with the application form at your appointment. You need to provide all documents in original as well as in copy should you wish to keep the original. Please sort them in the following order. Documents other than in English or German need to be accompanied by translation:

			Yes	No
1	One completed visa application	1. Please open the online application form (https://videx.diplo.de). 2. fill it complete and correctly 3. download the completed form as a PDF-file, then 4. print it and 5. sign it with date	<input type="checkbox"/>	<input type="checkbox"/>
		Signed declaration in accordance with Article 54 paragraph 2 number 8 in conjunction with Article 53 Residence Act (This is the last page of the visa application form (cf. number 1))	<input type="checkbox"/>	<input type="checkbox"/>
2	photograph	Recent passport photograph not older than six months according to biometric specifications	<input type="checkbox"/>	<input type="checkbox"/>
3	Passport Original + 1 copy of the data page	Valid and signed passport (must have been issued within the last 10 years), must have at least two blank pages and be valid for at least 3 months after the scheduled return	<input type="checkbox"/>	<input type="checkbox"/>
		Non-Tanzania citizens must hold a valid residency/work permit which allows reentering Tanzania upon the end of the journey		
4	Documents proving relationship as dependants in accordance with Freedom of Movement Act/EU	Marriage certificate or other proof of relationship with EU citizen or his/her spouse / partner in life (original and copy) and certified/legalized by EU-spouses Embassy if Tanzanian	<input type="checkbox"/>	<input type="checkbox"/>
		Copy of the EU citizen's passport's data page and -if he/she is residing in Germany- proof of residence	<input type="checkbox"/>	<input type="checkbox"/>
		Proof of support/alimony payments (only for family members of European Union citizens and their spouses /partners in life older than 21 years)	<input type="checkbox"/>	<input type="checkbox"/>



April 2023

5	Additional documents for children under the age of 18	Birth certificate (containing father's and mother's name) in original and copy and Adoption certificate and court's decision (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
		Guardian's/parents declaration of consent signed by both guardians/parents in original and copy (both parents need to be present at application, otherwise signature needs to be certified by a notary public)	<input type="checkbox"/>	<input type="checkbox"/>
		Copy of first page of passport of parents/legal guardian(s)	<input type="checkbox"/>	<input type="checkbox"/>
6	Special cases for children under the age of 18	One parent/legal guardian is deceased: ➡ copy of death certificate	<input type="checkbox"/>	<input type="checkbox"/>
		Sole custody has been granted: ➡ copy of decree of the competent court	<input type="checkbox"/>	<input type="checkbox"/>
7	Overseas medical travel insurance for Schengen States	Valid travel health insurance covering your requested stay with a minimum coverage of 30,000 euros, valid for all Schengen countries. When applying for a multiple-entry visa, a one-year or multi-year visa, it suffices to present a valid travel health insurance for your first trip	<input type="checkbox"/>	<input type="checkbox"/>

Please note that the Embassy may shorten the validity of your visa, without prior consultation, as long as it is legally permissible or necessary. The applicant's passport has to remain with the German Embassy and cannot be withdrawn during the processing of the application. Applications without passport are not accepted. Status update enquiries will not be answered but ignored during the above-mentioned processing time of 15 days. Therefore, please refrain from sending E-Mails/ forward further documents if not expressly asked to do so. If you do need to send an E-Mail, please ensure to provide personal data as well as your reference/Barcode number to enable a reply.

Declaration when applications are not complete:

I have been informed that my application is not complete. I am aware that submitting an incomplete application can likely lead to the application being rejected. I would like to submit my application nevertheless.

_____ place, date, signature

VAC employee

Place, date, signature