



Information sheet: national visa

Visa to seek vocational training place (Section 17 Residence Act)

Basic information

- Please visit the website for general information. All documents must be submitted as an original as well as accompanied by one set of copies. Tanzanian documents need to be legalised and the documents need to be in the English or German language, otherwise accompanied by a translation.
- The German mission is only competent should you have your permanent residence in Tanzania
- Documents not in the German language must be submitted with a certified German translation. A translation of the personal data page of the passport is, however, not required.
- Certificates, diplomas, etc. must be presented in the original with apostille/legalisation.
- **Processing time is as a rule ca. eight weeks** but can take longer in individual cases.
- Flight reservations are not required to apply for a visa – please only book when you have received your visa.
- The mission abroad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the mission abroad to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

General information

You can enter Germany to look for a vocational training place if your **German language skills** are at B1 level and you are **younger than 35 years old**. You can find out more about living and working in Germany at www.make-it-in-germany.com.

Use the following checklist to make sure your application documents are complete and bring a print out of this information sheet for your interview. All documents listed here are to be submitted in the requested **form and order**.

Visa application checklist

The following documents are to be submitted in full with every application.

	One fully completed and signed applications including declarations pursuant to Section 54 Residence Act	
	One recent biometric passport photos (see specimen photos)	



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	Valid passport (personally signed and with at least two completely empty pages) and copy	
	Proof of residency in Tanzania (e.g. electricity bill, rent contract etc.)	
	Proof of school School leaving certificate or diploma which gives you access to higher education or qualification from a German school abroad	
	Letter of motivation with one (1) copy outlining for what jobs and where a vocational training place is sought	
	Proof of communication with companies and invitation for an interview	
	CV	
	Proof of German language skills (B1) in the form of a recognised language diploma	
	<p><u>Financing</u> (original and one copy) To stay in Germany, each individual applicant must have at their disposal at least 1.091 € net per month. Proof of these means (for example in the form of a blocked account or a formal undertaking by a third person to cover all costs) is to be provided in advance when the application is submitted. When submitting an application, financial means totalling at least 6.546,- € and additional funding to finance departure from Germany where applicable totalling 7.500,- € must be proven. <u>In the case of financing in the form of a blocked account:</u> Open the blocked account in good time BEFORE applying for a visa. When applying for a visa, only the official opening confirmation stating the total amount paid in and the monthly amount available will be accepted. A confirmation without stating these amounts is not sufficient. The deposit or transfer receipt without the bank confirmation is not sufficient.</p>	
	<u>Health insurance</u> in line with EU standards (covering the entire Schengen area, minimum coverage of 30,000 €, valid from the day of entry for a period of six months)	
Applicant of a nationality other than Tanzanian		
	Proof of residence permit Tanzania	
Fee		
	Visa fee of 75€. Payable in TZS	
Completeness of application		
	The application is complete: <input type="checkbox"/> Yes <input type="checkbox"/> No, the information/documents indicated above are lacking.	
	<p>Declaration when applications are not complete: I have been informed that my application is not complete. I am aware that submitting an incomplete application can lead to the application being rejected. I would like to submit my application nevertheless.</p> <p>_____ place, date, signature</p>	