

Last updated: December 2024

## Visa for skilled workers with vocational/professional training qualification

(Section 18a Residence Act)

## **Basic information**

- Please see basic information on applying for a visa on our website. Applications can only be submitted via the Consular Services Portal.
- Documents not in the German language must be submitted with a certified German translation. A
  translation of the personal data page of the passport is, however, not required.
- The German mission is only competent should you have your permanent residence in Tanzania
- Certificates, diplomas, etc. must be presented in the original with apostille/legalisation.
- The visa must be approved by the Federal Employment Agency and, where applicable, the competent foreigners authority in Germany. The visa can only be issued when these approvals have been received.
- **Processing time is generally six weeks** but can take longer in individual cases.
- Flight reservations are not required to apply for a visa please only book when you have received your visa.
- The mission abroad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- Please do not contact the mission abroad to check the status of your application during the normal processing period. Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

## **General information**

To apply for a Visa for **skilled workers with professional/vocational training** you will need:

- a vocational/professional training comparable to German standards (please note that there are university degrees that are recognised as vocational training in Germany)
- qualified employment in Germany (not necessarily appropriate to the qualification, in case you work in a regulated profession, for instance health profession, a professional licence is mandatory
- Specific job offer from an employer in Germany for a qualified position. Auxiliary tasks will not be sufficient
- if you are 45 years or older and your annual gross salary is less than EUR 53.130,- (in 2025) you will need to prove adequate insurance for retirement

Use the following checklist to make sure your application documents are complete and bring a print out for your interview. All documents listed here have be submitted in the requested **form and order**.



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Visa application checklist	
The	e following documents are to be submitted in full with every application.
	One fully <u>completed and signed applications</u> including declarations pursuant to Section 54 Residence Act
	One recent biometric passport photo (see specimen photos)
	Valid passport (personally signed and with at least two completely empty pages, one year validity
	Proof of residency in Tanzania (e.g. electricity bill, rent contract etc.)
	Concrete job offer - Please provide signed declaration
	Completed form signed by your employer: <u>Declaration of employment</u> (original and one copy) as well as contract if possible
	Job description (with your job profile, future duties and necessities as well as requirements of your job provided by the HR department of your future employer)
	Curriculum Vitae - Please provide us with your CV in English or German.
	Proof of vocational training qualification Proof of qualification, for example, diplomas, certificates, work log with translation and proof of completion (original and one copy)
	Proof of <u>'Statement of Comparability'</u> after <u>recognition of the qualification</u> issued by the competent authority within Germany. Please proceed via the <u>Service Centre for Professional Recognition (ZBA)</u>
	If applicable (e.g. for doctors, engineer see complete list <u>Federal Employment Agency</u> or the <u>European Commission</u> )
	the permission to exercise a profession issued by the authority responsible for recognising qualifications or assurance of permission to exercise a profession (original and one copy).  Information under <a href="https://www.anerkennung-in-deutschland.de">www.anerkennung-in-deutschland.de</a>
	Signed declaration of 'Requirement to inform of any change of employer or employment status'
	Proof of health insurance  Persons with statutory health insurance cover are adequately insured from the first day of work.  Please provide proof of your statutory insurance cover.  If you arrive before the statutory health insurance cover begins, you must take out appropriate supplementary insurance.
	If a long or permanent stay is planned, some travel health insurance policies may exclude insurance cover in their terms and conditions. This restriction may also apply to an "incoming" insurance policy, so please ensure that your supplementary insurance policy provides adequate cover.
	From the age of 45: <b>Proof of adequate provision for old age</b> (original and one copy (only if salary does not amount to at least 55% of the annual contribution assessment ceiling for the general pension insurance scheme – EUR 53.130,- gross/per annum)



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Applicant of a nationality other than Tanzania		
☐ Proof of residence permit for Tanzania		
Fee		
☐ Visa fee of 75 €. Payable in TZS.		
Completeness of application		
$\square$ The application is complete: $\square Yes \square No$ , the information/documents indicated above are lacking.		
Declaration when applications are not complete:		
I have been informed that my application is not complete. I am aware that submitting an incomplete		
application can lead to the application being rejected. I would like to submit my application		
nevertheless.		
place, date, signature		
Declaration for the fast-track procedure for skilled workers		
My fireture are player has large had a fact two sky was add up for skilled yearly are in Company to another was		
My future employer has launched a fast-track procedure for skilled workers in Germany to enable me		
to enter the country		
□ with (enter relevant authority).		
A fast-track procedure for skilled workers has not been launched.		
A procedure for my entry as a skilled worker was launched in		
(month/year) with (authority) and was		
concluded with legal effect as follows:		
Should my employer launch a fast-track procedure for skilled workers in Germany, I will inform the		
mission abroad on my own initiative. I am aware that in such a case visa proceedings can be suspended		
until a decision has been taken by the authority in Germany.		